

Job Description – General Labourer/Yard Helper

Basic Role:	Maintain order and cleanliness in the yard; provide support and perform general labour tasks for other departments as required.
Position Responsibilities:	Verify container contents incoming or outgoing if there are any listed, Maintain container accessories (clean, store, keep count of, load/unload, arrange repair or replacement as required), Remove and dispose of surplus container contents upon return from rent, Pretrip (plug-in and set temperature) refrigerated units as directed.
Equipment Used:	36000lb Forklift, 15000lb Sidepick 4 High Stacker, Computer, Telephone.
General Responsibilities:	Provide good customer service with a cheerful disposition, Perform simple equipment/machinery maintenance as directed, Operate a computer: use a keyboard and mouse, Have an understanding of basic word processing, Use simple existing spreadsheets, Receive, send and reply to email, Use company software to complete required paperwork for jobs, Sign in and out of company software for all shifts, Follow all safety policies and procedures, Participate in process improvement initiatives, Maintain an orderly work space, Contribute to a positive, congenial work environment, Perform inventory control activities, and Perform other duties as directed including general yard work.
General Skills and Abilities:	Lift up to 50 pounds and to stand/walk for eight (8) hours a day, Use common sense and independent thought to solve problems, Work comfortably without direct supervision, Be a punctual, reliable and responsible person, Interpret requests and impart that information to others accurately, Understand verbal and written directions, Demonstrate good communication skills with a functional understanding of English, Understand basic math principles, and Read a measuring tape precisely and work with measurements as fractions or decimals.
Education, Certifications or Experience:	Forklift License (nice to have – will be required to operate a forklift) Class 7 Container Handler Certification (nice to have) Previous forklift experience is an asset but we will train the right candidate.